

**Application for Travel Tax Exemption (TTE)**

Date of Filing:		
Name of Exporter:	First Name	M.I.
Company Name:		
Position / Designation:		
Passport No.:	Expiry Date:	
Destination:	Expected Date of Travel:	
Travel Classification:	<input type="checkbox"/> Business/First Class	<input type="checkbox"/> Economy Class

Purpose of Travel:	Name of the Event	Event Date/s
<input type="checkbox"/> Trade Fair Exhibition		
<input type="checkbox"/> Outbound Business Matching(OBM)Mission /Selling Mission		
<input type="checkbox"/> Promotion and Marketing Activities		
<input type="checkbox"/> Seminars/Workshops		
<input type="checkbox"/> Trade Engagement		
<input type="checkbox"/> Conferences/ Official Meetings		

**Contact details of applicant/representative for TTE concerns**

<b>Name:</b>	
<b>Contact No.:</b>	<b>Email Address:</b>

**Tradeline Philippines Business Matching\* Registration**

**With Business Matching profile account?**

- Yes. Date of last update: \_\_\_\_\_  
 No. Register at [businessmatching.dti.gov.ph/registration](http://businessmatching.dti.gov.ph/registration)

\* An online platform for real-time business matching between exporters and foreign buyers.

**Applicant's Signature:**

(For EDC, DTI, EMB, CITEM, BITR, PHILEXPORT use only)

<b>Recommending Office:</b>	<b>Name and Signature of Recommending Head/Officer:</b>
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**EDC Action:**  Approved for Endorsement to TIEZA     Disapproved:

**Name and Signature of EDC Approving Officer:**