

**Application for Travel Tax Exemption (TTE)**

Date of Filing: \_\_\_\_\_

Name of Exporter: First Name M.I. Last Name

Company Name: \_\_\_\_\_

Position / Designation: \_\_\_\_\_

Passport No.: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Destination: \_\_\_\_\_ Expected Date of Travel: \_\_\_\_\_

Travel Classification:  Business/First Class  Economy Class

Purpose of Travel:	Name of the event	Date
<input type="checkbox"/> Trade Fair Exhibition		
<input type="checkbox"/> Outbound Business Matching(OBM)Mission /Selling Mission		
<input type="checkbox"/> Promotion and Marketing Activities		
<input type="checkbox"/> Seminars/Workshops		
<input type="checkbox"/> Trade Engagement		
<input type="checkbox"/> Conferences/ Official Meetings		

**Tradeline Philippines Business Matching\* Registration**

**With Business Matching profile account?**

Yes. Date of last update: \_\_\_\_\_

No. Register at [businessmatching.dti.gov.ph/registration](http://businessmatching.dti.gov.ph/registration)

\* An online platform for real-time business matching between exporters and foreign buyers.

(For DTI, EMB, CITEM, BITR, PHILEXPORT use only)

<b>Applicant's Signature:</b>	<b>Name and Signature of Recommending Head/Officer:</b>
<b>Recommending Office:</b>	
<b>EDC Action:</b> <input type="checkbox"/> Approved for Endorsement to TIEZA <input type="checkbox"/> Disapproved	

**Name and Signature of EDC Approving Officer:**